

**SINGAPORE CENTRE FOR CHINESE LANGUAGE LIMITED**  
**565 Balestier Road, #05-05, Singapore 329927**  
**Tel: 6467 5667**

**Invitation to Quote**

**Date of Invitation:** 26 May 2026

**Ref No.:** ITQ-FY27-02-000007

**To:**

**Address:**

**Tel No:**

- 1) Please let us have your quotation (**exclusive of GST**) for the services specified below in your company letterhead and returning it to us by 17:00 (Time) on 10/06/2026 (Closing Date).
- 2) Where applicable, please attach brochures/catalogue/samples when submitting your quotation.
- 3) The quotation shall remain valid for 30 days from the closing date as stated above. On expiry of the offer, the vendor shall, if SCCL so requires, extend the validity of offer for a further period of 60 days from the aforesaid date of expiry.
- 4) SCCL reserves the right not to accept the lowest or any proposal and shall not be bound to assign any reason for the rejection. SCCL also reserves the right to award full quotation or part thereof and shall not be bound to assign any reason for the award.

S/No	Description	Remarks (if any)	Total Amount S\$
1	Provision of Group Training for SCCL Staff <ul style="list-style-type: none"><li>• Governance on Generative AI</li></ul>	<ul style="list-style-type: none"><li>• Up to 60 pax</li><li>• Tentatively on 21/07/2026</li><li>• 9:00am to 5:00pm</li><li>• To be conducted at SCCL premise</li></ul>	
Total amount (exclude GST)			

Quotation requested by

Name of staff : Ong Cai Yun Serene  
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Email Address : caiyun.ong@sccl.sg